

General Data Protection Regulations ('GDPR')

Club Policy

- **Purpose for holding your Personal Data**

Your personal data is held because you are a member of the North and Mid Wales Barclays Pensioners Club. The personal data is used to enable the club to provide you with information regarding social events and welfare guidance

- **Processes and Procedures**

We undertake to have appropriate processes and procedures in place to safeguard personal data against loss, damage, destruction, theft or unauthorised access, use or disclosure. Where data is used in electronic format it will always be transmitted by secure electronic means

- **Third Parties**

Your personal data will never be passed to third parties without your explicit consent.

- **Retention of data**

Your personal data will be held for 12 months after cessation of your membership of the club.

- **Your rights**

- The right to correct data
- The right to have data deleted
- The right to data portability – to receive personal data in a structured, commonly-used and machine- readable format
- The right of subject access (see below)

- **Data Subject Access Request (DSAR)**

You have the right to submit to us a request concerning the personal data we hold, free of charge. Under GDPR we have one month to respond with details of:

- The purpose of the processing
- The personal data held
- The data retention period or the criteria used to determine it